



CITY OF BERKLEY

3338 COOLIDGE HWY, BERKLEY, MICHIGAN 48072

Overnight Parking Policy

Intent

It is the intent of the City of Berkley to keep streets as clear as possible between the hours of 2:00 am and 5:00 am. Fewer vehicles on the street during these times allow for better street and municipal parking lot maintenance in the form of cleaning and snow removal. Clear streets promote crime deterrence and offer the Public Safety Department better visibility while conducting neighborhood patrols. The City also recognizes that not all parking situations are created equal, and different family, business, and residential situations exist, warranting overnight parking procedures that allow flexibility.

Responsible Departments as Designated by the City Manager

The City Manager has designated the Community Development Department and Public Safety Department to be in charge of the application for overnight parking permits.

Annual Parking Permit: Residential (On-Street) and Business (Municipal Lot)

Applications for annual parking permits are available at the Community Development Department within City Hall or online at berkleymi.gov/overnightparking.

Applications for annual parking permits must be completed in their entirety and submitted with all required documentation. The Community Development Department will process all completed applications.

- The annual parking permit is valid January 1 through December 31.
- Annual parking permit costs are as follows. Revenue may be used for program expenses and to enhance, maintain, and expand public parking, including on-street parking.
 - \$400.00 for a residential on-street pass purchased between January 1 and May 30



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- \$200 if purchased after May 30
 - \$600 for a municipal lot pass
- Annual parking permits cannot be used for vehicles with trailers, recreational vehicles, etc. attached.
- Permits must be hung from the rearview mirror with the reflective side facing the front of the vehicle.
- Vehicles requiring a CDL cannot be issued an annual permit.
- Applicants must consent to notifications and acknowledge on-street parking ordinance provisions and parking policy rules.
- Annual parking permits cannot be used on Twelve Mile Road or Coolidge Highway.
- Overnight charging at EV-equipped spaces in municipal lots and on-street is allowed without an annual permit.
- The following applies to annual parking permits in municipal lots only.
 - Annual parking passes for municipal lots can only be purchased by properties adjacent to a municipal lot that are not zoned for single-family use.
 - A maximum of 2 municipal lot annual parking permits may be purchased by each property owner of a parcel.
 - All permitted vehicles must be properly parked within the areas designated via City communications during snow emergencies and maintenance. The City will communicate those designated areas prior to such events.
 - No repair is to be made to any vehicle at any time it is parked in the municipal lot. This does not apply to emergency assistance or repairs made to enable the vehicle to depart from the lot.
- The following applies to annual parking permits for single-family or two-family addresses only.
 - Residential annual parking permits cannot be used at or issued to residences with vehicles listed on a car rental or car share program.
 - Only a vehicle registered to the permit's address may utilize the residential annual parking permit.



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- o All permitted vehicles must be properly parked within the areas designated via City communications during snow emergencies.
- o Residential annual parking permit applicants must identify a hardship that necessitates their need for the annual parking permit. Employee parking at home-based businesses does not constitute a hardship. Qualifying hardships include:
 - Residences located on a corner lot.
 - Residences that do not have a driveway.
 - Residences that have more vehicles registered to their residence than can fit in the driveway and garage without blocking the sidewalk. This is based on a 20 ft. x 8 ft. vehicle space. All garages, regardless of size, count as one space. Motorcycles do not count as a registered vehicle.
 - Residences with driveways narrower than 8 ft.
 - Residences whose driveways do not permit needed handicap accessibility.
 - Residences with construction work underway and a dumpster that will be located in the driveway for more than 30 days.
 - Residences that have more drivers with their own vehicles than can fit in the driveway and garage, staying at the property for more than 30 days. Applicants using this provision must attest to the Additional Drivers with Vehicles Affidavit. This is based on a 20 ft. x 8 ft. vehicle space. All garages, regardless of size, count as one space.
- o If an applicant is seeking a residential annual parking permit and has a reason that is not listed, City staff will collect this information for consideration of updates to the qualifying hardships list.



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- o The Public Safety Department will conduct an investigation based on the qualifying hardship identified. A residential annual parking permit may be revoked if an applicant is found to have identified a hardship that is not present at their residence. Review may take up to two weeks.

Pods, Dumpsters, and Similar Temporary Containers

Pods, dumpsters, and similar temporary containers may only be placed in the street or in a municipal lot with the approval of the Building Official. Placement shall only be considered based on an identified hardship that prevents placement on the property.

Temporary On-Street Parking

It is understood that specific, temporary, and infrequent situations may arise in which overnight on-street parking may be necessary. These may include emergencies, home or driveway construction, and short-term out-of-town guests. To facilitate this need, the Temporary Overnight Parking List has been established to provide authorization for such temporary and infrequent situations for on-street parking only.

Temporary overnight parking authorization will be limited to no more than 15 days per calendar year per license plate. Additional days may be permitted at the discretion of the Public Safety Director or their designee.

There is an online portal to enter information into the Temporary Overnight Parking List. This information is automatically sent to the Berkley Public Safety Communications Center. The website is available at: [Online Overnight Parking System](#). Those who choose not to use the online system may still obtain a pass by going into the Public Safety building.

This is a temporary list and cannot be used to circumvent the annual permit application process listed above. This list is monitored, and those found abusing the list will be ticketed. Temporary parking is not permitted for trailers, boats, campers, etc. that are not connected to a motor vehicle.